

**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX,
Andhra Pradesh & Telangana,
Income Tax Towers, 10th floor, "D" Block,
A.C. Guards, HYDERABAD – 500 004.
Tel. No. 040 -2342 5476**

F.No.PR.CCAP/1(16)(a)/Steno/Estt./2017-18.

Date : 9 /08/2017.

MEMORANDUM

Sub: Establishment - I.T. Department, Andhra Pradesh & Telangana -
Appointment of Stenographer Grade-II (PB-1)- Allotment of candidates –
Reg.

The following candidates sponsored by the Staff Selection Commission for appointment as **Stenographer Grade-II(PB-1)** in the Income Tax Department, Andhra Pradesh & Telangana Region in the Pay Band/ Scale of Level-4 of 7th Pay matrix (Pre revised scale PB-I 5200 – 20200/- and Grade Pay of Rs. 2400/-). under the Direct Recruitment Quota, are allotted to the below mentioned appointing authorities for being posted to the Office mentioned against their names:

Sl. No	Name of the Candidate S/Sri./Smt.	Category	Appointing authority to whom allotted	Office to which posted
(1)	(2)	(3)	(4)	(5)
1	V KRISHNA MOHAN SANKULA DOOR No.4-386, KUMMARI BAZAR, VINUKONDA, GUNTUR-522647, ANDHRAPRADESH.	UR	Addl.CIT(HQrs.) (Admn.&Vig.), Hyderabad	Pr.CCIT,AP&Telangana
2	SUSMITA SAHA ROY S/D/o SALIL SAHA ROY SHYAM COLONY (SCHOOL BARI) P.O:SHEORAPHULI, P.S:SHREERAMPURE DISTRICT:HOOGHLY, Pin: 712223	UR	Pr.CIT-4,Hyderabad	Pr.CIT-4,Hyderabad
3	AMIT KUMAR PAL S/D/o DAYA SHANKAR PAL Y-226, SAROJINI NAGAR P.S: SAROJINI NAGAR NEW DELHI Pin: 110023	OBC	Addl.CIT(Audit), Hyderabad	Addl.CIT(Audit),Hyderabad
4	Md. SAMIM LASKAR S/D/o LATE HASIBUR RAHAMANLASKAR VILL & PO - UTTAR MAHESHDARI PS - USTHI DISTRICT: SOUTH 24 PGS, WEST BENGAL, Pin: 743609	UR	CIT(I&CI),Hyderabad	CIT(I&CI),Hyderabad
5	SURGYAN MEENA S/D/o JEETMAL MEENA VILL- BORIF, POST- JEENAPUR DISTRICT & TAH:SAWAI MADHOPUR RAJASTHAN, Pin: 322001	ST	Addl.CIT, Range-12, Hyderabad	Addl.CIT, Range-12, Hyderabad
6	PERI NAGA DURGA SRI RAMYA S/D/o PERI VIJAYA RAGHUNADH DOOR NO: 9-82(A) MERAKA VEEDHI, PERURU AMALAPURAM MANDAL, EAST GODAVARI DISTRICT, ANDHRAPRADESH Pin: 533218	UR	CIT(A)-1, Visakhapatnam	CIT(A)-1, Visakhapatnam
7	BOINI RAJU S/D/o BOINI RAMULU HNO 2-121, Village: SEETHARAMPUR Mandal&DIST: KARIMNAGAR TELANGANA, Pin: 505001	OBC	CIT(Exemptions), Hyderabad	CIT(Exemptions), Hyderabad


(KIRAN KATTA)
Addl Commissioner of Income Tax
(H Qrs) (Admn. & Vig)
O/o. Pr Chief Commissioner of Income Tax
A.P & Telangana, Hyderabad

8	ANIL KUMAR MEENA S/D/o RAMPHOOL MEENA VILL- HARIPURA POST - MAHESHWARA KHURD THE & District- DAUSA RAJASTHAN, Pin: 303303	ST	Pr.CIT,Kurnool	Pr.CIT,Kurnool
9	ASHA MEENA S/D/o PRAHLAD NARAYAN MEENA VILLAGE: SHEKHAWALA POST NABHAWALA, WAYA:SAINTHAL, TEHSIL: JAMWARAMGARH, JAIRPUR, RAJASTHAN, Pin: 303507	ST	Addl.CIT,TDS Range-1, Hyderabad	Addl.CIT,TDS Range-1, Hyderabad
10	KM. RITU S/D/o OMPAL SINGH VILL &POST: SADATPUR JONMANA TEHSIL: BARAUT DISTRICT: BAGHPAT, UTTAR PRADESH, Pin: 250611	UR	Addl.CIT, Central Range-2, Hyderabad	Addl.CIT, Central Range-2, Hyderabad
11	SANWAT RAM MEENA S/D/o RAMSAHAI MEENA 38/39, PARSHWANATH NAGAR, NEAR AIRPORT ROAD, SANGANER, JAIRPUR, RAJASTHAN, Pin: 302029	ST	Addl.CIT(Intl.Taxn.), Hyderabad	Addl.CIT(Intl.Taxn.), Hyderabad
12	KIRAN MODAK S/D/o ASHOK KUMAR MODAK QUARTER No.KS/48/7&8, MASZID ROAD BURNPUR POST, BURDWAN DISTRICT, WEST BENGAL, Pin: 713325	OBC	CIT(A)-3, Hyderabad	CIT(A)-3, Hyderabad
13	JYOTIRMOY BASU S/D/o VASKAR BASU 42/A, G.T.ROAD CHATRA KUMAR BAGAN SERAMPORE, HOOGHLY, WEST BENGAL:Pin: 712204	UR	CIT(A)-6, Hyderabad	CIT(A)-6, Hyderabad
14	DEBIKA DAS S/D/o KARTIK CHANDRA DAS VILL- AJABNAGAR PO - MOLLASIMLA PS- SINGUR DISTRICT, HOOGHLY, WEST BENGAL- 712223	UR	Addl.CIT, Range-2, Visakhapatnam	Addl.CIT, Range-2, Visakhapatnam
15	HANS RAM MEENA S/D/o MANOHAR LAL MEENA VILL- JOPADA, POST- THIKARIA TEH- SIKRAI, DISTRICT:DAUSA, RAJASTHAN, Pin: 303509	ST	CIT(A), Kurnool	CIT(A), Kurnool
16	KAMALJIT KAUR S/D/o HARBHAJAN SINGH J/4-37, FIRST FLOOR, KHIRKI EXTENSION MALVIYA NAGAR, NEW DELHI, Pin: 110017	UR	Addl.DIT(Hqrs.)(Inv.), Hyderabad	DGIT(Inv.), Hyderabad
17	ANMOL MOHANTY S/D/o BIKRAM BIHARI MOHANTY QTR NO. 673, TYPE-II POCKET-II, LODHI ROAD COMPLEX NEW DELHI, Pin: 110003	UR	Addl.CIT(HQrs.) (Admn.&Vig.), Hyderabad.	Pr.CCIT, AP&Telangana
18	JAY PRAKASH S/D/o PAPPU SINGH VILLAGE GOPALPUR, POST - HASAYAN DISTRICT- HATHRAS UTTAR PRADESH, Pin: 204212	UR	CIT(IT &TP), Hyderabad	CIT(IT &TP), Hyderabad

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Addl. Commissioner of Income Tax
(H Qrs) (Admn. & Vig)
O/o. Pr Chief Commissioner of Income Tax
A P & Telangana, Hyderabad

19	NATTINA SIVA S/D/o NATTINA APPALANAIDU DNO 2-170, B-BLOCK SATELLITECITY, RAJAHMUNDRY(RURAL), EAST GODAVARI DISTRICT, ANDHRAPRADESH, Pin: 533107	UR	CIT(A)-3, Visakhapatnam	CIT(A)-3, Visakhapatnam
20	DINESH SINGH RAWAT S/o. SMT. ANANDI DEVI BIPIN VIHAR, KOTDWAR ROAD, RAMNAGAR NAINITAL, UTTARAKHAND-244715.	UR	CIT(ITAT), A-Bench, Hyderabad	CIT(ITAT), A-Bench, Hyderabad
21	MANISH NEGI, G-22, G-BLOCK, TYPE-II, NANAKPURA, NEW DELHI-110021.	UR	CIT(ITAT), B-Bench, Hyderabad	CIT(ITAT), B-Bench, Hyderabad
22	RAJNISH KUMAR, S/o RAM KUMAR, KRISHNA PUR VILLAGE , POST- SORAM ALLAHABAD, UTTARAPRADESH-212502.	SC	Addl.CIT, Range-5, Hyderabad	Addl.CIT, Range-5, Hyderabad

2. The appointing authority mentioned at Column No. 4 is/are requested to issue the appointment order immediately to the candidate(s) incorporating the following conditions:

"(i) Your appointment is subject to being found suitable on the basis of such enquiry as may be considered necessary by the Government having regard to your character and antecedents."

(ii) In case at any stage it is found that any certificate/document/testimonial etc. furnished by you and having a bearing on your eligibility is not in order or any information/material facts having bearing on your eligibility have been hidden/misrepresented by you, then your appointment is liable to be cancelled forthwith without prejudice to any other punitive action under relevant rules."

(iii) Your appointment is subject to:-

(a) Taking an oath of allegiance to the Constitution of India in the following format:

" I.....do swear/solemnly affirm that I will be faithful and bear true allegiance to India and to the Constitution of India as by law established that I will uphold the sovereignty and integrity of India and that I will carry out the duties of my office loyally, honestly and with impartiality."

(b) Production of Medical Certificate of fitness from a civil surgeon.

© Production of a statement of declaration in the accompanying form and signed in the presence of Medical Officer and attested by him/her (Annexure-A).

(iv) Your retention in service is further subject to your being found suitable for Govt. Service, in all respects.

(v) You are informed that your appointment will be purely on a provisional basis. You will initially be on probation for a period of two years. If in the opinion of the Government your work or conduct is unsatisfactory, the Govt. may discharge you at any time from the service.

(vi) You should state whether you are having more than one spouse living and in the event of declaration in the negative being found to be incorrect after your appointment, you will be liable to be dismissed from service.

(vii) You must produce original certificates in proof of your discharge from service from your previous employer if applicable.

(viii) You must produce original certificates in proof of Your academic qualifications, age and Caste Certificate to the Head of Office of posting".

3. The candidate may also be informed that his/her appointment will be subject to the rules and regulations framed by the Govt. of India from time to time for the employes of the Income tax Department.

4. The appointing authority mentioned at Column No.4 is required to issue the appointment order immediately to the candidate incorporating the following **additional conditions** wherever applicable:


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- (a) The Pension Scheme communicated vide Department of Expenditure, Ministry of Finance, Government of India letter in F.No.1(7)(2)/2003/TA/11 dated 07.01.2004 will be applicable to him/her. Immediately on joining Government service, he/she should provide particulars such as their name, designation, scale of pay, date of birth, nominee(s) for the fund, relationship of the nominee etc., in the prescribed form (Annexure-I) enclosed.
- (b) If he/she is re-employed pensioners/re-employed ex-servicemen, he/she should file an option for fixation of his/her pay as required in Government of India Decision No.(5) of CCS (Fixation of Pay of Re-employed Pensioners) Order 1986 (read with Order No.16 of these orders) and such an option to have the pay fixed on re-employment should be filed and such an option should be exercised within three months of his/her employment and such an option will be treated as final.
- (c) If he/she, who is a re-employed Military Personnel, desires to take advantage of the retirement benefits based on the Combined Military and Civil Services, as per Rule 19 of CCS(Pension) Rules read with G.I.D there under, they should exercise an option within a period of one year from the date of joining the civil service or post. If no option is exercised within the period specified, he/she will be deemed to have opted to continue to draw the Military Pension or retain gratuity received on discharge from Military Service and consequently his/her former Military Service shall not count as qualifying service for Civil pension.
- (d) If he/she opted to take Stenography Test in Hindi he/she will be required to learn English Stenography and vice versa after their appointment, failing which their probation may not be cleared.

5. The Appointing Authority should collect the Registration Card (X-10 issued by respective Employment Exchange) from the appointees at the time of his/her joining duty. ***The appointee may be informed of the same well in advance enabling him/her to carry it along with him/her while joining duty.*** Thereafter, the same may be forwarded to the respective Employment Exchange where the candidate is registered for cancellation of his/her registration, wherever applicable.

6. A copy of the appointment order and joining report may be marked to this office for record.
7. This issues with the approval of the Pr.Chief Commissioner of Income Tax, A.P.& Telangana.



(KIRAN KATTA)

Addl. Commissioner of Income Tax,
(Hqrs)(Admn.& Vig.)
O/o Pr.CCIT, A.P.& Telangana

To
The Appointing Authorities mentioned at Column No.4 above (By Name).

Copy to:

1. The Confidential Section of this office.
2. The personal files.
3. The Secretary, ITEF, Group'C' Circle, A.P.& Telangana, Hyderabad.